

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE
J

PAGE OF PAGES
1 2

2. AMENDMENT/MODIFICATION NO.
15

3. EFFECTIVE DATE
25-Mar-2016

4. REQUISITION/PURCHASE REQ. NO.
M3070816SU0004

5. PROJECT NO. (If applicable)
N/A

6. ISSUED BY CODE

M00264

7. ADMINISTERED BY (If other than Item 6)

CODE

S2404A

RCO Quantico
3250 Catlin Ave
Quantico VA 22134-5001
kevin.d.williams1@usmc.mil 703-784-3467

DCMA Manassas
14501 George Carter Way
Chantilly VA 20151

SCD: C

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)

Exelis, Inc.
12975 Worldgate Drive, Suite 700
Herndon VA 20170

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

[X]

10A. MODIFICATION OF CONTRACT/ORDER NO.

N00178-05-D-4395-MUT1

10B. DATED (SEE ITEM 13)

01-Jan-2011

CAGE CODE
9M715

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

- (*) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
- B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
- C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
- [X] D. OTHER (Specify type of modification and authority)
52.217-8 Option to Extend Services

E. IMPORTANT: Contractor is not, is required to sign this document and return ___ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Jamie A Dufrene, Contracting Officer

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY /s/Jamie A Dufrene

(Signature of Contracting Officer)

25-Mar-2016

NSN 7540-01-152-8070

30-105

STANDARD FORM 30 (Rev. 10-83)

PREVIOUS EDITION UNUSABLE

Prescribed by GSA
FAR (48 CFR) 53.243

GENERAL INFORMATION

The purpose of this modification is to exercise the remaining three (3) months of FAR Clause 52.217-8, Option to Extend Services:

1.) [REDACTED]

3.) All other terms and conditions remain unchanged

A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from [REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED] total value of the order is hereby increased from [REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For FFP Items:

Item	PSC	Supplies/Services	Qty	Unit	Unit Price	Total Price
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]				[REDACTED]

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

PERFORMANCE WORK STATEMENT (PWS)

In Support of

Joint Capabilities Integration Division

1. Scope/Background. The Contractor shall support the Director, Joint Capabilities Integration Division Joint Capabilities Integration and Development (JCIDS) in activities concerning Functional Capabilities Boards (FCB) for Force Application, Force Support, Battlespace Awareness, Protection, Net-Centric, Building Partnerships, Logistics, Command and Control and Corporate Management and Support in support of the Deputy Commandant of the Marine Corps for Combat Development and Integration. The contractor shall support the Director, Joint Capabilities Integration Division administrative and data support activities at Headquarters Marine Corps (HQMC), Pentagon, Washington D.C. Support includes Administrative Support, Classified Material Control Center (CMCC) Management, Information Management, and Knowledge Management Decision Support (KMDS) Management.

2. Objective. The overall objective of this requirement is to obtain high-quality, day-to-day program management services to assist the Director, Joint Capabilities Integration Division, Joint Capabilities Integration and Development activities, in his mission to shape and positively influence JCID and Joint capability development programs and initiatives.

3. Applicable Documents. Contractors are expected to represent Marine Corps equities in accordance with Chairman Joint Chief of Staff Manual (CJCSM) 3170.01 Series “Operation of the Joint Capabilities Integration and Development System” and Chairman Joint Chief of Staff Instruction (CJSCI) 3137.01 Series “The Functional Capabilities Board Process” and are to make recommendations only to Marine Corps and/or government personnel.

4. GENERAL REQUIREMENTS.

4.1. The Contractor shall provide the JCID Division with comprehensive capabilities to support mission accomplishment. Collectively, the Contractor will perform support services across the following areas in support of the Deputy Commandant of the Marine Corps for Combat Development and Integration.

4.2. Personnel and Training. The Contractor shall be responsible for employment, training, guidance, and supervision of qualified personnel performing under this task

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order. The Contractor shall accomplish the assigned work by employing and utilizing qualified personnel possessing an appropriate combination of education, training, and experience to successfully accomplish this task order. No waivers will be proposed or considered. Noncompliance with labor qualifications will result in termination of the task order. The Contractor shall not bill the government as a direct charge for employee time spent in training, or for the training itself.

4.2.1. Contractor personnel performing under this contract are considered key personnel.

4.2.2. The Contractor team must have the capability to draw upon education, knowledge, experience, and/or demonstrated skills in the following areas:

JCIDS Activities

Administrative support

Classified Material Control Center (MCMC) Management

Information Management.

4.3. Contract Administration. The Contractor shall establish processes and assign appropriate resources to effectively administer the task order. This shall include management of the task order, personnel actions, sub-contractor management, finance, and Government interface with JCID and Regional Contracting Office (RCO) staff. At all times, the prime Contractor shall be responsible for the actions of their teaming partners and subcontractors. The Government will not consider the roles of contract support staff as direct charge elements of performance.

4.4. Government Responsibilities and Interface.

The Contractor shall establish and maintain the necessary interfaces with government staff required to execute their program strategy. The assigned JCID COR will have cognizance over all tasks and execute responsibilities for technical oversight of performance, deliverables acceptance, invoiced certification, and coordination of follow-on work efforts. The RCO Procurement Contracting Officer (PCO) will interface with the Prime Contractor representatives for payment and administration.

5. SPECIFIC REQUIREMENTS

5.1. The Contractor is responsible for providing qualified subject matter experts, support and management staff to execute the provisions of this task order. The Contractor shall task-organize his team to provide support in the for task areas listed below.

5.2. Tasks. Contractors shall perform the following task areas: JCIDS Activities, Administrative support, Classified Material Control Center (CMCC) Management and Information Management and include the following:

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5.2.1. JCIDS Activities

5.2.1.1. The Contractor shall represent the Marine Corps position to FCB Working Group in the development of Joint Operational Concepts, Joint Integrating Concepts, and Capabilities Based Assessments. The Contractor will coordinate inputs for the government response for development of Marine Corps positions with advocates/proponent Action officers. Additionally, coordinate between FCB when topics relate to multiple functional areas.

5.2.1.2. The Contractor shall coordinate issues that effect Joint Operational, Functional, and Integrating Concepts, Experimentation and Wargaming in accordance with CJCSI 3010.02 Series "Joint Future Concepts Process".

5.2.1.3. The Contractor shall interact with other Service FCB coordinators and the Unified Combatant Command staffs to determine their desired capabilities and respective positions on FCB topics to inform JROC decisions on a daily basis.

5.2.1.4. The Contractor shall prepare and review reports and presentations on a weekly basis to support the Joint Requirements Oversight Council (JROC) decision-making process.

5.3. Administrative support

5.3.1. The Contractor shall provide administrative support and written reports to Director and Deputy Director, Joint Capabilities Integration Office pertaining to existing Joint Staff, HQMC and Marine Corps Combat Development Command (MCCDC) administrative and staffing policies, practices, and procedures.

5.3.2. The Contractor shall produce After Action reports for the Director and Deputy Director in coordination with staff elements from the Office of the Secretary of Defense, Combatant Commanders, Joint Staff, and Services.

5.3.3. The Contractor shall, In accordance with Joint Travel Regulations (JTR), Defense Travel System (DTS), and local directives, write associated reports and records of travel. These reports shall include visit requests, and security clearances used by JCID personnel.

5.3.4. The Contractor shall write and submit reports on all conferences and meetings conducted by JCID.

5.4. Classified Material Control Center (CMCC) Management

5.4.1. The Contractor shall manage the safeguarding and documentation of all JCID classified material holdings in accordance with SECNAVINST 5510.36 and existing local policies and procedures.

5.5. Information Management.

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5.5.1. The Contractor shall provide recommendations, reports, and implement information management improvements to existing databases, shared drives, Microsoft Outlook, and web tools used to manage, organize and publish information within JCID.

5.5.2. The Contractor shall develop, implement, and maintain Information Management Plan (IMP) to provide coherent, structured order to manage JICD information systems, data, and correspondence.

5.5.3. The Contractor shall provide recommendations to improve JCID Knowledge Management/Decision Support (KM/DS) use for the Joint Requirements Oversight Council (JROC).

5.5.4. The Contractor shall review Secret Internet Protocol (SIPR) network based KMDS and Marine Corps Action Tracking System (MCATS) to retrieve, staff, process, and respond to JCID tasks on a daily basis.

5.5.5. Per CJSI 5123.01 Series “Charter of the Joint Requirements Oversight Council (JROC)”, the Contractor shall prepare, staff, and file related JROC correspondence and documents via automated data systems (KMDS and MCATS) across Marine Corps Combat Development Command, HQMC Departments, and Marine Corps Component commands, as required, in order to meet prescribed deadlines and attend and report on meetings related to JROC/KMDS support issues as required.

5.5.6. In accordance with HQMC administrative procedures, the Contractor shall collect, consolidate, and enter final staffing comments, approved documents, and supporting correspondence into automated data systems (KMDS, MCATS and Combat Development Tracking System (CDTS)) and data bases as required.

5.6. PERFORMANCE Management. The Contractor shall provide the necessary resources and infrastructure to manage and administer the task order. The selection of teaming partners, subcontractors, facilities, and other business considerations is discretionary on the part of the Contractor, so long as they conform to the labor categories, pricing, and performance terms and conditions that bind the prime. The Contractor shall establish processes and assign appropriate management and support resources to administer the resulting task order and to interface with the Government's Contracting Officer's Representative (COR). This shall include management of the task order, staffing actions, subcontractor management, finance, and Government interface with the Capabilities Development Directorate (CDD) and RCO staff. At all times, the prime Contractor shall be responsible for the actions of their teaming partners and subcontractors. The Government will not consider the roles of contract support staff as direct charge elements of performance.

5.7. TECHNICAL Performance Quality. The Contractor shall be responsible for establishing a staff complement capable of handling the responsibilities of task order execution and coordination of team resources. Task leads may be appointed from any team member; however, technical cognizance over performance remains with the prime

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Contractor at all times. The prime Contractor is responsible for all assigned resources, performance quality (e.g., QASP compliance), and deliverables associated with each task order.

5.8. Qualifications. The Contractor shall be responsible for staffing, competency training, guidance, and supervision of qualified personnel performing under the resulting task order. The Contractor shall accomplish the assigned work by employing and utilizing qualified personnel possessing an appropriate combination of education, training, and experience required to respond to the PWS criteria. No waivers will be proposed or considered. Staff initially assigned shall provide the benchmark for replacement staff qualifications and no dilution of such qualifications, or reduction in performance shall be incurred by the government as a result of staff reassignment/departure. The Contractor shall not bill the Government as a direct charge for employee time spent in training, or for the training itself.

5.9. SECURITY. Much of the work carried out in the Pentagon is performed in secure, classified work areas. All Contractors are required to hold a current “secret” clearance. The Battlespace Awareness (BA), Command and Control C2, and Protection (P) personnel will be required to have a “Top Secret” clearance. A DD 254 will be provided to the prime Contractor upon task order award.

6. PLACE AND PERIOD OF PERFORMANCE.

6.1. PLACE OF PERFORMANCE. The work shall take place primarily at the Government’s facilities within the Pentagon, Washington, DC. The majority of the services shall be performed during the normal workings hours of 0700-1700, Monday through Friday with eight (8) hour workdays the expected norm. Flexible schedules for each individual may be accommodated, but must be authorized by the COR. Some personnel may be required to work outside the schedule noted above depending upon the needs of the government. These occasions will be infrequent – the contractor and the COR will mutually agree upon any/all deviations to the schedule.

6.2. The contractor is not required to provide off-site facility services to JCID Division.

6.3. PERIOD OF PERFORMANCE. The period of performance for this task order is from date of award for a base period of one (1) year and four (4) one (1) year option periods.

6.3.1 Management Performance. The Contractor shall support all facets of technical performance with a sound management structure that ensures cost-effective support to JCID Division in the execution of their mission. Throughout contract performance the Contractor is responsible for ensuring that assigned staff are executing responsibilities in consonance with their proposal response and associated quality standards. The Contractor’s Program Manager is the principal responsible for all facets of performance, including personnel staffing, quality process adherence, selection and assignment of roles supporting JCID Division. This is inclusive of Contractor-Government coordination (e.g., management and technical), appropriate performance reviews,

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progress/performance briefings, and interface with JCID Division to accomplish task planning and staffing. The Program Manager is the direct counterpart of JCID Division's Contracting Officer's Representative (COR).

6.3.2. QUALITY ASSURANCE AND PERFORMANCE. A Quality Assurance Surveillance Program (QASP) will establish the requirements for acceptance of work, performance quality, and associated deliverables. The COR is responsible for establishing the provisions of the QASP. The QASP shall incorporate the contractor's proposed quality control processes with the government's terms and conditions for acceptance of products and services. Additionally, the contractor shall develop and include a set of functional metrics at both the Division and task order level that shall serve as a means for performance benchmarking. Such metrics will be employed by the COR as a means for gauging overall effectiveness and correcting any problems associated with performance. Overall quality ratings will be provided to the contractor quarterly for task order level performance. The Contractor shall provide their Quality Plan to the COR within thirty (30) days after task order award for review and comment.

6.3.3. TRAVEL AND ODC MANAGEMENT. The Contractor is responsible for implementing a travel and ODC management program that ensures adherence to procedures and suitable controls to prevent unauthorized cost incurrence. Travel authorization requires pre-approval of responsible government staff prior to incurring costs. Travel is to be authorized by the COR prior to any travel commencing on this task order. All travel costs will be in accordance with the Joint Travel Regulations. Costs incurred without authorization will not be reimbursed.

7. Deliverables. Unless otherwise agreed to by the parties, the government will provide written acceptance, comments, and/or change requests, if any, within five (5) business days from receipt of any formal deliverable. If written acceptance, comments, and/or change requests are not provided within five (5) business days, the deliverable shall be deemed acceptable as written by the Contractor. If the Government provides comments and/or change requests, the Contractor shall have five (5) business days from receipt of the Government correspondence to incorporate the comments and/or change requests and resubmit the deliverable. Formal quality control measures are expected to be executed for all formal deliverables under this contract. The table below specifies the deliverables to be submitted under this task order.

Deliverable	Content	Due Date
Reports and presentations preparation and review	Summarize salient background, discussion, and recommendation material for use by Marine Corps and government personnel to generate input to JCID and joint capability development deliberations, documents, reports, and process recommendations. At a minimum, the point/research paper shall include the topic, background, discussion, recommendations, and point of contact.	Due to the COR no later than two (2) business days after assignment. Point papers are due to the COR two (2) days after being tasked.

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Travel Reports	Summarizes the following: -visit requests - security clearances used by JCID personnel	Due to the COR with copy to the Contracting Officer not later than the 10 th day of the following month for work accomplished from the first through the final calendar day of the previous month.
Information Management Plan (IMP)	Ensure delivery of information that is accurate, timely, accessible, and relevant. Reviews policies and procedures relating to the creation, documentation, access, distribution, storage, retrieval and destruction of said information.	Due to the COR with copy to the Contracting Officer once a quarter not later than the 10 th day of the following quarter period for work accomplished from the first through the final calendar day of the previous quarter.
Monthly Contract Status Report	Provides a summary of tasks performed for the month	Due to the COR with a copy to the Contracting Officer not later than the 15 th day of the following month for work accomplished from the first through the final calendar day of the previous month
Functional Capability Boards (FCB)/Functional Capability Work Groups (FCWG) Weekly Status	Summarizes the key issues from the proceedings and identifies potential Marine Corps equities and concerns for the way ahead. At a minimum, it shall include date, purpose of the event, participants; Marine Corps equities; outcomes; issues	Due to the COR with copy to the Contracting Officer not later than five (5) days after conclusion of the review or meeting
FCB/FCWG Minutes	Summarizes the key issues from the proceedings and identifies potential Marine Corps equities and concerns for the way ahead. At a minimum, it shall include date, purpose of the event, participants; Marine Corps equities; outcomes; issues	Due to the COR with copy to the Contracting Officer not later than five (5) days after conclusion of the review or meeting
Report for Meetings, Reviews	Summarizes the key issues from the proceedings and identifies potential JCID equities and concerns. At a minimum, it shall include date, purpose of the event, participants; Marine Corps equities; outcomes and issues.	Due to the COR with copy to the Contracting Officer not later than five (5) days after conclusion of the review or meeting

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SECTION D PACKAGING AND MARKING

D-1. All Deliverables shall be packaged and marked IAW best commercial practices. All classified materials will be appropriately annotated in accordance with DoD 5200.1-PH. Unclassified materials shall comply with appropriate security guidance and industry best practices. At all times, all products delivered under this contract shall be subject to configuration tracking and oversight control in accordance with the Contractor's best commercial practices.

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SECTION E INSPECTION AND ACCEPTANCE

QUALITY ASSURANCE SURVEILLANCE PLAN

1. Objective. This Quality Assurance Surveillance Plan (QASP) serves as the principal basis for assessing overall performance quality associated with the Joint Capabilities Integration Division task. This document will be used by the Government to assess the effectiveness of the Contractor's quality with respect to management and technical services provided. This QASP provides the methodology by which the Contractor's performance will be monitored to determine compliance with established performance objectives and to establish performance benchmarks that ensure a quantifiable basis for measuring effectiveness. The plan is designed so that surveillance is limited to that which is necessary to verify the Contractor is performing management and technical services satisfactorily and relates directly to performance objectives of the performance objectives delineated in the PWS.

2. Government Surveillance. The Contracting Officer Representative (COR) will serve as the administering authority for this task, and her/his authority will be limited to administering specific technical aspects of the task order as set forth at Section E, Inspection and Acceptance. The COR will not provide direction that is outside the scope of responsibilities delineated under this task order and will defer any conditional interpretations to the Contracting Officer. The COR will:

- Maintain a detailed knowledge of the technical requirements of the contract;
- Document Contractor performance in accordance with the QASP and the approved Contractor Quality Plan (QP);
- Identify and immediately forward notifications of deficient, or non-compliant performance to the Contracting Officer;
- Approve priorities of support, resources, and associated schedules.

3. Surveillance Methods. Surveillance of Contractor performance is the method used by the Government to determine whether the contractor is effectively and efficiently complying with all terms and conditions of the task order. In addition to statistical analysis, the functional expertise of the Technical Representative plays a critical role in adequately evaluating contractor performance. The below listed methods of surveillance shall be used in the administration of this QASP and the standards are delineated by WBS element in the Performance Requirements Survey (PRS) table at Enclosure 1:

Demonstration - A qualification method that is carried out by operation and relies on observable functional operation. It does not require the use of instrumentation or special test equipment;

Analysis. A qualification method that is carried out by examining and assessing the application of techniques in order to determine if they are appropriate and sufficient. The quality of performance can be determined from government or contractor task-based or Management

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Information System (MIS) reports, contractor ISO 9000 techniques and procedures, or from government observation of completed tasks. In some instances, reports may be available in the form of information on a contractor's performance against contract requirements. Reports generally provide information regarding various characteristics of tasks and can, therefore, be used to determine acceptability of a contractor's performance.

Inspections: A qualitative inspections can be accomplished through one of the following techniques:

- Random or Stratified Sampling: With random sampling, services are sampled to determine if the level of performance is acceptable. Random sampling works best when the number of instances of the services being performed is very large and a statistically valid sample can be obtained. Stratified sampling focuses on selected parts of total contractor output for sampling. Computer programs may be available to assist in establishing sampling procedures.
- Periodic Inspection, Judgmental Inspection or Planned Sampling: This method, sometimes called "planned sampling, " consists of the evaluation of tasks selected on other than a 100% or random basis.

4. Performance Requirements. The performance requirements set forth in this section correspond to the material content cited in the PWS and the evaluation factors at Section M. Corresponding ratings will be generated for each of the weighted performance areas and aggregated monthly. The COR will track performance using a moving average and reconcile performance with the Contractors Program Manager. This information will also be shared with the Contracting Officer and included in CPARs reports and any past performance assistance requests:

Performance Characteristic / Wt.	RFP Relationship	Evaluation Rating[1]
Quality of Work Performed: .50	Factor 1 – Technical Understanding and Solution	Excellent /Exceeds: .95 Acceptable / Meets: .85 - .94 Unacceptable: <.85
Responsiveness / Planning: .20	Factor 2 – Management and Quality Processes	Excellent / Exceeds: >.95 Acceptable / Meets: .85 - .94 Unacceptable: <.85

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Performance Characteristic / Wt.	RFP Relationship	Evaluation Rating[1]
Staffing: .15	Factor 2 – Management and Quality Processes	Excellent / Exceeds: >.95 Acceptable / Meets: .85 - .94 Unacceptable: <.85
Management & Administration: .15	Factor 2 – Management and Quality Processes	Excellent / Exceeds: >.95 Acceptable / Meets: .85 - .94 Unacceptable: <.85

The criteria that will be used to accomplish the evaluation ratings is derived from the RFP and from the elements of performance determined to be most influential to performance. The Contractor's Quality Plan (QP) should address each of the respective areas.

[1] Numerical values for the adjectival ratings are: >.95 – Excellent – Exceeds standard compliance; .85 - .94 standard compliance – Acceptable; and <.85 – unacceptable.

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SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Services to be performed hereunder will be provided at (insert specific address and building etc.)

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SECTION G CONTRACT ADMINISTRATION DATA

U3 –DD 250 RECEIVING REPORT SUBMISSION THROUGH WIDE AREA WORKFLOW - RECEIPT AND ACCEPTANCE (WAWF-RA)

NOTICE TO RECEIVERS/ACCEPTORS OF SUPPLIES AND/OR SERVICES:

It is the responsibility of the receiving activity to electronically submit to DFAS through WAWF-RA the DD-250, receipt/inspection and acceptance of supplies and/or services. Electronic submission shall be initiated no later than 7 days after receipt.

For further explanation refer to the following websites:

<https://wawf.eb.mil>

<http://www.marcorsyscom.usmc.mil/sies/pa/receipts.asp>

USMC WIDE AREA WORKFLOW IMPLEMENTATION (AUG 2006)

To implement DFARS 252.232-7003, "ELECTRONIC SUBMISSION OF PAYMENT REQUEST (MAR 2007)", the United States Marine Corps (USMC) utilizes Wide Area WorkFlow-Receipt and Acceptance (WAWF-RA) to electronically process vendor requests for payment. This application allows DoD vendors to submit and track Invoices and Receipt/Acceptance documents electronically.

The contractor is required to utilize this system when processing invoices and receiving reports under this contract/order, unless the provision at DFARS 252.232-7003(c) applies. **The contractor shall (i) ensure an Electronic Business Point of Contact is designated in Central Contractor Registration at <http://www.ccr.gov> and (ii) register to use WAWF-RA at the <https://wawf.eb.mil> site, within ten (10) calendar days after award of this contract or modification. Step by step procedures to register are available at the <https://wawf.eb.mil> site.**

The USMC WAWF-RA point of contact (POC) for this contract is **Ms. Anita Lowe**, and can be reached at telephone number **(703) 784-432-0344**; email address anita.lowe@usmc.mil

The contractor is directed to use the "Combo," format when processing invoices and receiving reports.

When entering the invoice into WAWF-RA, the contractor shall fill in the following DoDAAC fields or DoDAAC extensions:

The Contracting Office provides the following to assist the contractor with entering data in WAWF-RA, as follows:

Contract Number	N00178-05-D-4395
Delivery Order	MUT 1
Cage Code/Ext	9M715
Pay DoDAAC	HQ0339
Issue Date	Refer to Block #31c on the SF 1449
Issue By DoDAAC	M00264
Admin By DoDAAC	S2404A
Ship To Code/Ext	M30708
Ship From Code/Ext	N/A
LPO DoDAAC	N/A
Acceptor Email Address	edward.coleman@usmc.mil

[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

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SECTION H SPECIAL CONTRACT REQUIREMENTS

H. Security, Travel, and ODC's

H.1 Security. Access to Government buildings will be granted for support staff and network accounts established. All Contractor staff shall abide by the rules of conduct for the installation and the organization that they are supporting. This includes adherence to personal security (e.g. badges, Common Access Card (CAC), information security policies, and work area access. As required, personnel shall register their personal vehicles and obtain necessary decals for base access. Any government property issued to Contractor personnel shall be annotated via custody receipt and returned at the conclusion of the individual's tenure, or the end of the period of performance.

H.2 Travel and ODC Management. The Contractor is responsible for implementing a travel and ODC management program that ensures adherence to procedures and suitable controls to prevent unauthorized cost incurrence. Travel authorization requires pre-approval of responsible government staff prior to incurring costs. Travel is to be authorized by the COR prior to any travel commencing on this task order. All travel costs will be in accordance with the Joint Travel Regulations. Costs incurred without authorization will not be reimbursed.

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SECTION I CONTRACT CLAUSES

2.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 days.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

(End of clause)

52.232-19 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (APR 1984)

Funds are not presently available for performance under this contract beyond one year of performance. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond one year of performance, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

52.222-99 NOTIFICATION OF EMPLOYEE RIGHTS UNDER THE NATIONAL LABOR RELATIONS ACT (Deviation) (JUN) - By reference.

NOTE: All other clauses are incorporated in this SEAPORT task order.

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SECTION J LIST OF ATTACHMENTS

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